



Formerly **OECYC**



School Community Intervention Partnership (SCIP) School Referral Package and Checklist

If you have a student who you feel could benefit from the SCIP program:

- | | |
|--|-------------------------------------|
| | <input checked="" type="checkbox"/> |
| 1. Review the eligibility criteria outlined in the SCIP Criteria For Service document. | <input type="checkbox"/> |
| 2. Have the parent/guardian read the SCIP Parent/Guardian Information Form. Also provide them with a copy. | <input type="checkbox"/> |
| 3. Provide the parent/guardian with a copy of the SCIP Brochure (optional). | <input type="checkbox"/> |
| 4. Complete the SCIP School Referral Form and ensure all of the components listed below are completed: | |
| ✓ Referral Form has been signed by the Principal/Vice Principal. | <input type="checkbox"/> |
| ✓ Referral Form has been signed by the School Contact Person. | <input type="checkbox"/> |
| ✓ Reason for Referral section has been completed by the school. | <input type="checkbox"/> |
| ✓ Consent section on the Referral Form has been signed by the Parent/Guardian. | <input type="checkbox"/> |
| ✓ Additional pertinent information has been attached where available. | <input type="checkbox"/> |

In order for the SCIP Team to process a referral, all of the components listed above need to have been completed.

Updated Referral Packages are sent out annually to the schools. Please ensure you are using the most current Referral Package forms, which are dated 2020-2021.

This package may be copied as required. Copies are also accessible in the Programs and Services section of our website: www.wellkin.ca

If you are interested in knowing more about our program, you can speak with your school's resource/support worker, or call us directly at 1-877-539-0463, extension 252 for Oxford County and extension 219 for Elgin County.

Please send completed referrals to the SCIP Team by email: SCIP@wellkin.ca or fax: 519-539-7058

Thank you. We look forward to working with you on this referral!